

Scoping Study of the
UK Offshore Oil & Gas Industry's
Historical Records

Final report



BUSINESS ARCHIVES COUNCIL OF SCOTLAND



A Charity Registered in Scotland SCO 02565

**Undertaken by the Business Archives Council of Scotland on behalf of the
Capturing the Energy Steering Group**

February 2010

TABLE OF CONTENTS

1. EXECUTIVE SUMMARY 3
 Summary of main recommendations 4

2. BACKGROUND & PURPOSE 5

3. SURVEYING ARCHIVES 6

4. INDUSTRY STRUCTURE 8

5. SELECTING SURVEY CANDIDATES 9

6. UNDERTAKING SURVEYS 11

7. SURVEY FINDINGS & RECOMMENDATIONS 13

8. NON-INDUSTRY SOURCES 21

9. COLLECTING RECORDS 24

Appendix A: Supply chain categories 26

Appendix B: Summary of records generated by an E&P Operator 27

Appendix C: Overarching bodies - record series worthy of permanent retention 32

Appendix D: Supply chain – record series worthy of permanent retention 34

Appendix E: Publicly accessible archives 37

Appendix F: Appointment of a Development Officer 39

Acknowledgements

This study has been made possible thanks to the generous support of the organisations

