



A Charity Registered in Scotland No. SC005256

Please complete and send this standing order mandate form to your bank OR use these details to set up the standing order in your online banking account.

**STANDING ORDER MANDATE**

To: **BANK:** \_\_\_\_\_

**BRANCH:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please pay now and annually on 1 April thereafter until further notice the sum of \_\_\_\_\_ £

- Categories of BACS Membership:
- £10 Individual
  - £20 Institutional
  - £50 Corporate

To: **Virgin Money**  
**177 Bothwell Street**  
**Glasgow**  
**G2 7ER**

For account of: **Business Archives Council of Scotland**  
Sort Code: **82-20-00**  
Account Number: **30160201**

A debit of account in name of: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Sort Code: \_\_\_\_\_

This order supersedes any existing order to the above payee. The payments should continue until cancelled by me.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_